

CROPREDY PARISH COUNCIL

Draft minutes of a Virtual Meeting of Cropredy Parish Council held online on Monday 12th October 2020.

Present: -

Councillor Bob Dunn (Chairman)	Councillor Margaret Boscott
Councillor Bob Garland	Councillor Tania Johnson
Councillor Sheila Jones	Councillor Des Knight
Councillor Jacqui Smith	

In Attendance: District Cllr Phil Chapman together with two members of the public who joined the meeting.

Apologies for Absence: were received from County Cllr George Reynolds and Kenneth Porter (Clerk).

- 1. DECLARATIONS OF INTEREST:** there were no declarations on this occasion.
- 2. MINUTES OF THE PREVIOUS MEETING** of 10th August 2020 was approved as a correct record and signed by the Chairman.
- 3. MATTERS ARISING:** there were no matters arising not covered elsewhere on the agenda.

4. REPORTS OF WORKING GROUPS:

(i) Village Maintenance and Development – The Chairman reported that the seat donated by Mr Handley is in position and affixed and the cost repaid to the PC. Mr Handley and family are very pleased with it and thanked the PC for all its help. On 22 September councillors met to conduct a general tidy up around the village. Chapel Green is now looking better together with Hell Hole and the grassed area by the Wharf. Cllr Jones has also cleaned the street signs which look superb. The proposed next date for such a tidy up is 28 October and if councillors think of other areas needing attention they will inform the Chairman. The Chairman also expressed thanks to those residents who have worked the area between New Place and Red Lion Street which now looks very tidy. On 4 October, in the absence of Mr Brooman, who was on holiday, the Chairman together with Steve Watts had to put out flood signs on Williamscot Road and at the school and managed to clear most of the flooding in this area and by Vicarage Gardens by removing leaves and debris from drain covers. Thanks were expressed to Mr Watts for all his help in this matter. The PC is still unable to obtain dog waste bags from CDC as the manufacturers are busy proving PPE for hospitals and the Chairman reminded residents that bags are readily available from local supermarkets at a very reasonable cost. Dog fouling appears to be getting worse in the village and it is to be hoped that this is not simply because CDC is unable to supply free bags. Cllr Knight reported that the mowing rota for the Upper Churchyard will be complete in October. To encourage a 'Wild Flower' environment in the Lower Churchyard, a second cut is scheduled for 28 October along with the next Village Tidy Up.

(ii) Transport and Traffic, Street Lighting and Trees – Cllr Knight reported that the 'Final Planning Application' for the proposed school car park is being monitored for comments and Cllr Garland is working with Cumming Anderton to prepare responses that may be required. The target decision date of 13 October has been extended to 13 November to give time to address comments from the Environment Agency regarding flood risk. Cllrs Knight and Garland are currently seeking three quotes (including one from Mr Petre – the Landowner) for the construction work. However, the PC would not enter a construction and implementation phase without the 'Letter Licence Agreement' (LLA) being signed off. The proposals to discourage speeding through the village were reviewed in a Cabinet Members Decision (CMD) meeting on 17 September and finally approved. Dave Catling (OCC) has put the 'speed limit' work in hand, which started on 12 October, and will invoice after completion in accordance with the reduced price schedule of £720 (OCC are funding £827) plus the administration and consultation fee of £3,190. The proposal for bollards by Cropredy Surgery is still outstanding. Cllr Knight completed an Annual National Highway and Transport (NHT) Public Satisfaction Survey and it has been submitted on line on behalf of CPC. The tree on The Plantation that has been cut back to improve the overall lighting conditions will be assessed as we approach the darker evenings. Cllr Knight had reported a defective light in Newscut Lane using fixmystreetlighting.com and this is expected to be fixed by Friday 16 October. There is a light not working in Orchard View. This will be reported and consideration given preventing excessive lighting of adjacent dwellings. The damaged tree in the churchyard remains to be reduced to ground level by Mr Batchelor and Cllrs Dunn, Johnson and Knight have attempted to schedule a meeting with him to review overall 'Tree Maintenance' in the village but as yet have been unsuccessful. This meeting will be arranged as soon as possible and it was agreed that three quotes will be sought for survey/risk assessment and subsequent maintenance of trees. Cllr Johnson agreed to follow up a request for work to be completed on the stump in the churchyard and also to deal with a tree at the Sports Pavilion.

(ii) Village Plan, Crime Prevention and Environment – Cllr Knight confirmed that, following a recent incident, any issues regarding cold callers should be reported to the Community Police.

(iii) Planning, Finance and Legal –

New Planning Applications: 20/02060/F – The Stables, Main St. Great Bourton – change of use to allow keeping of horses and as residential caravan site for four gypsy families (no more than four caravans) with laying of hardcore;

20/02038/F – Cropredy Primary School – formation of hardstanding for use of car park;

20/02039/F – Box Tree Cottage, The Plantation – additional window to 1st floor bedroom;

20/01665/F – Old Stone Cottage, Creampot Lane – proposed store conversion with internal & external works;

20/02538/TPO – Springfields, Station Road – removal of crown of walnut leaving as monolith (TPO 6/14);

20/02783/TCA – 9 Vicarage Gardens – reduce yew tree by 1.5m and shape by up to 25%;

Decisions: 20/01826/TCA – 2 Kyetts Corner – fell silver birch & replace with suitable alternative; crown reduce two thorns- granted;

20/00365/F & 20/01853/F – 21 Kyetts Corner – 2 storey rear extension - granted;

20/01665/F – Old Stone Cottage, Creampot Lane – proposed store conversion & internal/external works – granted.

Cllr Garland had participated (via Zoom) in a Parish Council Workshop on ‘Planning for Cherwell to 2040 - A Community Involvement Paper’. This is the start of the Cherwell Local Plan Review, and sought views on the issues to be addressed in planning for Cherwell over the next twenty years. Councillor Garland also submitted a written response on behalf of CPC, supporting the issues identified in the Community Involvement Paper (housing, economy, community facilities, transport, agriculture and the environment), but identifying also issues that are particularly important for villages such as Cropredy, including: maintaining services within the village; housing to meet local needs; identifying important gaps between settlements to avoid coalescence; protecting the local distinctiveness and settlement pattern of villages; ensuring that any development is proportionate and appropriate to the setting; public transport, particularly with an ageing population; protection of the countryside from unnecessary development. Cllr Garland will continue to engage with the consultation on the local plan review and encourages everyone to be involved in the public participation. The Chairman read out a written submission from Mr Klaes about the re-submission of a planning application for a new marina at Claydon on which comments are required by 29 October.

6. **SPORTS & SOCIAL CLUB** – there was nothing to report on this occasion.
7. **FINANCE** – the Clerk’s report had been submitted to councillors prior to the meeting and it was **resolved** that the payments itemised for £13463.61, most of which had been approved previously, be authorised.
8. **REPORT ON COUNTY COUNCIL MATTERS** – County Cllr Reynolds had informed the Clerk that he had nothing new to report on this occasion.
9. **REPORT ON DISTRICT COUNCIL MATTERS** – District Cllr Chapman had nothing new to report on this occasion.
10. **Correspondence: OCC** – reopening more libraries; recycling; **CDC** – Cherwell Parish Bulletin; **OALC** – August & September Members’ Updates; **OPFA** – Play Areas, corona advice; **CPRE** – monthly newsletters; **Rural Services Network** – Rural Bulletins, **Healthwatch Oxfordshire** – Briefings
11. **ANY OTHER BUSINESS NOT OF A CONFIDENTIAL NATURE** – Cllr Johnson had obtained a quote for providing additional water collection at the allotments but it was felt that two further quotes should be obtained. Cllr Chapman will follow up on issues with long term parking in Cup & Saucer. The frequency of meetings during Covid restrictions was discussed and it was felt that these should be held every other month until the situation improves. Any urgent matters arising in between can be dealt with via email or an ad hoc Zoom meeting if necessary.
12. **ANY MATTERS RAISED BY MEMBERS OF THE PUBLIC ATTENDING THE MEETING** – Mr Brooman had sent his apologies and wondered if the PC would consider some further flooding signs for Williamscot Road, one by Pub Stuff and the other at the river bridge stating “Caution – Road Liable to Flooding”. Cllr Knight has been asked to investigate the supply of such signs.
13. **DATE OF NEXT MEETING:** via Zoom will be held on Monday 14 December 2020 at 7pm.

There being no further matters the Chairman closed the meeting at 8.15pm.

14 December 2020